

Brownfields Advisory Committee (BAC)
DNREC's New Castle Field Office
391 Lukens Drive
New Castle, Delaware
March 3, 2011*
Meeting Minutes

Attendees:

Walt Bryan, WALT BRYAN, LLC
Marianne Cinaglia, DeEASI
Todd Coomes, RLF
Gregg Crystal, BrightFields
Clay Greer, Ten Bears
Kathy Fox, EA Engineering
Stephanie Hansen, YCST
Debra Heffernan, State Rep. & BSD Board President
Robert Helkowski, Arcadis/Malcolm Pirnie
Thomas Kovach, A.M. Saccullo Legal & NCC Council Pres.
Steve Ohrwaschel, Lewis Environmental
Stephen Poorman, FUJIFILM
Dr. Paul Sample, Tech. Advisory Office and Samples, Inc.
Greg Smoot, ERM - Exton
Doug Seavey, Landmark Engineering/JCM Environ.
Pat Todd, LWV
Chris Whallon, Duffield

DNREC:

John Cargill
Marjorie Crofts
Todd Keyser
Melissa Leckie
Robert Newsome
Jim Poling
Alex Rittberg
Qazi Salahuddin
Kathy Stiller
Paul Will
Christina Wirtz

*Note information regarding the March 3 meeting is available online at:

<http://www.awm.delaware.gov/BAC/Pages/BACMeetings.aspx>

Introductions and Opening Remarks – Kathy Stiller welcomed members.

Approval of Minutes from Jan. 6 Meeting – The meeting minutes were unanimously approved.

Brownfields Grants FY11/EPA Revolving Loan Fund – To date, there is \$1.8 million still available for BF's grants. The EPA Revolving Loan Fund also has subgrant money available for nonprofits.

VSM Update for SIRB - Qazi Salahuddin indicated that there is no longer a requirement for a separate work plan for Brownfields projects. The work plan is now incorporated in the sampling and analysis plan during the scoping meeting. This process is also being implemented in the Voluntary Cleanup Program.

VSM Update for TMB – Alex Rittberg indicated that TMB has eliminated the need for the hydro-investigation work plan as part of VSM. Consultants should follow the hydro-investigation guidance document and check with project managers for approval prior to doing field activities. ARRA funding: 55% spent; 100% obligated. Expires in Sept., so TMB will request an extension.

Subcommittee Report Outs:

- **Brownfields Outreach and Education Subcommittee – Walt Bryan (Chair)** – The Brownfields survey has been finalized with 11 questions. It will be sent out to several distribution lists as a pilot including the CCOBH. Next steps include marketing and tailoring the survey for targeted audiences.
- **Regulatory Development Subcommittee – Kathy Stiller** - The subcommittee is working diligently on the changes to the body of the regulations prior to doing the definitions. A draft should be ready by the end of March or mid-April. Will be finalized in early June.
- **Brownfields Financing Subcommittee – Thomas Kovach (Chair)**
Proposed Changes to Reimbursement Guidance – John Cargill and Jim Poling summarized the changes to the BF's Grant Reimbursement Guide that were approved by the Brownfields Financing Subcommittee. The BAC approved the changes to the guide. Both the final guidance document

and the redline version showing the changes are available online for the March 3 meeting at:
<http://www.awm.delaware.gov/BAC/Pages/BACMeetings.aspx>.

Next Meeting – The next BAC meeting will be held on **June 2, 2011** at the Lukens office.